

2024



STUDENT GUIDELINES

*Equipping ordinary
people for an extra
ordinary life*





THE PURPOSE OF KNOWLEDGE IS NOT KNOWLEDGE, THE PURPOSE OF KNOWLEDGE IS ACTION

VISION

Equipping ordinary people for an extra ordinary life

MISSION

- To provide an in-depth understanding of the Word
- To create a foundation for the values, vision and strategies of the kingdom of God
- To raise up and establish people in the call of God, equipping them to excel in the anointing that is laid upon them

2024 FEES

Registration Fee:

R150-00

Annual Institute Fees (paid monthly over 10 months):

R4500-00 (R450-00 per month)

Students who do not wish to complete the entire year can register for certain modules only, but are limited to 3 modules per year at a charge of **R500 per module (Registration Fee also payable)**

ACCREDITATION

We are a part time Bible Institute, and therefore do not offer accreditation or degree courses. Our program does however consist of lectures once per week. The Bible courses we offer is designed to help students get a better understanding of the Bible and to grow in their own personal walk with God.

Upon graduation students will receive a Certificate of Completion.

CLASS TIMES

1 st year students	Wednesdays	18h30 – 21h00
2 nd year students (starting from 2025)	Wednesdays	18h30 – 21h00

ABOUT US

CITC Bible Institute is a newly started college as part of Church in the City, situated in Brits, North West, under the guidance and leadership of Senior Pastor Wally Scholtz.

After hosting a successful Bible School for 10 years, Church in the City decided to start a new bible institute that focusses on the everyday person in their everyday walk with God, equipping them for the calling God has placed on them.

CONTACT DETAILS

All CITC Bible Institute queries can be directed to:

CONTACT PERSON	CONTACT NUMBER	EMAIL ADDRESS
Mari-Elize Riekert	074 085 7923	mediacentre@citc.za.com

ADDRESS

All classes are held at CITC Main Auditorium @ 555 de Kroon Avenue, Brits, North West. (400m from CTM)



CITC BIBLE INSTITUTE

DISCLAIMER

CITC Bible Institute is NOT a “Training Institution” but a *Tutoring and Mentoring Institution*.

LIFE EXPERIENCE

Bible College transcripts do not always reflect real life experience. These discipleship courses require comprehensive study and self-discipline.

GRADUATION

Truth Foundation Bible Institution is not an “Education Institution” but a Tutoring and Mentoring Institution under the banner of Church in the City.

ENROLLMENT

Please present the following enrollment information:

- Completed Registration form
- Certified Copy of ID
- Your life story (Not more than 2 pages)

FOUNDATIONAL TRAINING

- The First year Certificate in the **Foundation of Christianity** is an ideal starting point for every child of God for spiritual growth. Every Christian needs to know God’s Word as a basic Biblical foundation and standard for his/her life, hearing God’s voice, discerning his/her true calling and moving into his/her divine purpose and destiny.
- This is a time of preparation. Characters need to be formed and molded for the race set before us to become more than conquerors.

RULES

ASSESSMENTS

- After every module there will be a practical and/or written assessment completed. Students who have selected to only attend certain modules, will receive a certificate of completion for the specific module after successfully completing the assessment.
- Students who enroll for the entire first year course will have to complete further quarterly assessments and an annual assessment in order to receive a certificate of Completion.
- Only students who have successfully completed the first year course can enroll for the second year course.

ABSENTEEISM

- Please attend all classes since hands-on ministry will help you to grow quicker.
- Absenteeism letters must be address to mediacentre@citc.za.com.

MODULES

FIRST YEAR	
FIRST SEMESTER	
TERM 1	
MODULE 1 – BUILDING A FOUNDATION	
INTRODUCTION / MEET AND GREET SIN & SALVATION FORGIVENESS BAPTISM & FAITH	THE WORD BIBLE STUDY HOW TO APPLY THE WORD REVELATION OF THE WORD
TERM 2	
MODULE 2 – DISCOVERING YOUR PURPOSE	MODULE 3 – INTIMACY WITH GOD
HEARING GODS VOICE DISCIPLESHIP	PRAYER PROPHECY
SECOND SEMESTER	
TERM 3	
MODULE 4 – THE STOREHOUSE	MODULE 5 – INTO HIS PRESENCE
PROSPERITY & FINANCE TITHES & OFFERINGS MONEYWISE BLESSINGS	HOLY SPIRIT WORSHIP
TERM 4	
MODULE 6 – WHERE DO I FIT IN	MODULE 7 - RELATIONSHIP
5 FOLD MINISTRY DISCOVERING YOUR GODLY CALLING	NT OVERVIEW FEAR OF THE LORD & OBEDIENCE RIGHTEOUSNESS TRINITY RELATIONSHIP

SECOND YEAR AVAILABLE FROM 2025



CODE OF DISCIPLINE

CITC Bible Institute provides the following to all students:

- A Biblical Environment that teaches the uncompromised Word of God, builds a strong foundation for all saints to grow in their spiritual walk and to be equipped for Gods call on their lives
- Practical ministry opportunities and encouragement and support during studies

CITC Bible Institute will at all times protect the rights of the student and keep all student information confidential, including personal particulars, financial records, counselling information, unless express permission is given by the student to divulge said information for networking in the interest of the counselee.

STUDENT UNDERTAKING:

All students of CITC Bible Institute are in full agreement with these rules and regulations. We believe in excellence and aim to establish Christian Moral and Standards.

The Dean and the Overseer - Pastor of Church in the City – will in a scriptural manner, handle any severe disciplinary problems that may arise. Any student found to be acting in a manner contrary to the standards outlined below, will be called in and disciplined accordingly, even to the extent of being expelled.

ACADEMIC HONESTY

All students must be honest and forthright in their academic studies. All students are responsible to do their own work!

LECTURES

CITC Bible Institute students are required to be persons of excellence and character and as such are requested to be seated before commencement of lectures. The lectures will run from 18:30 to 21:00 Monday evenings.

PLAGIARISM

Plagiarism is the inclusion of someone else's words, ideas or data as one's own, whether from another literature source or from the internet. When a student submits academic work that includes above-mentioned the source must be acknowledged with complete and accurate references as from the Harvard method. Any student found guilty of plagiarism will be stripped of the mark for the assessment, with no possibility of re-writing.

CHEATING

Cheating is an act or an attempted act of deception by which a student seeks to misrepresent that he or she has mastered information that has not been mastered.

APPLICATION FOR REGISTRATION

Answer all questions, if a question does not apply, please write: N/A

PERSONAL INFORMATION

TITLE _____	SURNAME _____
FULL NAMES _____	
ID NUMBER _____	DATE OF BIRTH _____
PHYSICAL ADDRESS _____	

POSTAL CODE _____	
OCCUPATION _____	MARITAL STATUS _____
HOME LANGUAGE _____	MOTHER TONGUE _____
GENDER _____	_____
_____	_____

CONTACT INFORMATION

CELL NO _____	OTHER CONTACT NO _____
EMAIL ADDRESS _____	

NEXT OF KIN

NAME _____	RELATIONSHIP _____
TEL NO _____	EMAIL ADDRESS _____

ADDITIONAL INFORMATION

HAVE YOU COMPLETED ANY OTHER BIBLE COURSES YES NO

IF YES PLEASE SPECIFY _____



DO YOU KNOW WHAT THE CALL OF GOD IS ON YOUR LIFE?

YES NO

ARE YOU CURRENTLY INVOLVED IN ANY FORM OF MINISTRY?

YES NO

IF YES PLEASE SPECIFY _____

WHERE DO YOU CURRENTLY FELLOWSHIP _____

NAME OF SENIOR PASTOR _____

CHURCH ADDRESS _____

TRAINING RECEIVED FROM YOUR CHURCH _____

PERSONAL CHRISTIAN LIFE

WHEN AND WHERE WERE YOU BORN AGAIN _____

IS YOUR SPOUSE BORN AGAIN _____

WHAT IS THE REASON FOR ATTENDING THE BIBLE SCHOOL _____

COURSE INFORMATION

MODULE 1: BUILDING A FOUNDATION	MODULE 2: DISCOVERING YOUR PURPOSE	MODULE 3: INTIMACY WITH GOD	MODULE 4: THE STOREHOUSE	MODULE 5: INTO HIS PRESENCE	MODULE 6: WHERE DO I FIT IN	MODULE 7: RELATIONSHIP
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PLEASE SELECT THE OPTION YOU ARE ENROLLING FOR:

OPTION 1:

FIRST YEAR

OR

SECOND YEAR

OPTION 2: SPECIFIC MODULES (MAX 3)

1

2

3

4

5

6

7



DECLARATION

I understand the purpose of "CITC BIBLE INSTITUTE" and I am prepared to engage in serious study and application of God's Word in my life. I understand that it is required of me to do practical tasks in the CITC Bible Institute Course. I make a commitment to the program and agree to abide by the rules and regulations of the policies.

BANKING DETAILS

Please make use of the following banking details for payment of the fees:

NAME: CHURCH IN THE CITY
BANK: FNB
ACCOUNT: BUSINESS ACCOUNT
ACC NO: 62 40262 4094
BRANCH CODE: 250655
REFERENCE: Your Name and Surname

STUDENT
SIGNATURE

DATE OF
APPLICATION

ONCE COMPLETED AND SIGNED, RETURN THIS FORM ALONG WITH THE PROOF OF PAYMENT OF THE REGISTRATION FEE AND RELEVANT FEE TO:

- EMAIL: MEDIACENTRE@CITC.ZA.COM
- WHATSAPP: 074 085 7923
- OR HAND IN AT THE CHURCH OFFICE

YOU WILL RECEIVE A CONFIRMATION MESSAGE THAT YOUR APPLICATION HAS BEEN RECEIVED AND PROCESSED

OFFICE USE ONLY:

YEAR	
REGISTRATION NO.	
REGISTRATION FEES	
REGISTRATION DATE	
METHOD OF PAYMENT	
NEW STUDENT?	
STUDENT NO ASSIGNED	

2024 SCHEDULE

DATES	CLASS	LECTURER
17 JAN	REGISTRATION OPEN	
31 JAN	REGISTRATION CLOSES	
TERM 1		
7 FEB 18:30 – 19:30 7 FEB 20:00 – 21:00	INTRODUCTION / MEET & GREET THE WORD	PASTOR WALLY PASTOR WALLY
14 FEB 18:30 – 19:30 14 FEB 20:00 – 21:00	SIN & SALVATION BIBLE STUDY	BEN-JUDAH MARI-ELIZE
21 FEB 18:30 – 19:30 21 FEB 20:00 – 21:00	FORGIVENESS HOW TO APPLY THE WORD	MELANIE-MAY NATHAN
28 FEB 18:30 – 19:30 28 FEB 20:00 – 21:00	BAPTISM & FAITH REVELATION OF THE WORD	PASTOR BILLY PASTOR WALLY
6 MAR 18:30 – 21:00	PRE-ASSESSMENT QUIZ	MARI-ELIZE
13 MAR 18:30 – 21:00	TERM ASSESSMENT	MARI-ELIZE
TERM 2		
3 APR 18:30 – 19:30 3 APR 20:00 – 21:00	HEARING GODS VOICE DISCIPLESHIP	NATHAN MARI-ELIZE
10 APR 18:30 – 19:30 10 APR 20:00 – 21:00	HEARING GODS VOICE DISCIPLESHIP	NATHAN MARI-ELIZE
17 APR 18:30 – 19:30 17 APR 20:00 – 21:00	HEARING GODS VOICE DISCIPLESHIP	NATHAN MARI-ELIZE
24 APR 18:30 – 19:30 24 APR 20:00 – 21:00	PRACTICAL PRE-ASSESSMENT QUIZ	NATHAN & MARI-ELIZE
8 MAY 18:30 – 19:30 8 MAY 20:00 – 21:00	PRAYER PROPHECY	PASTOR WALLY NATHAN / TEAM
15 MAY 18:30 – 19:30 15 MAY 20:00 – 21:00	PRAYER PROPHECY	PASTOR WALLY NATHAN / TEAM

22 MAY 18:30 – 19:30 22 MAY 20:00 – 21:00	PRAYER PROPHECY	PASTOR WALLY NATHAN / TEAM
29 MAY 18:30 – 21:00	PRACTICAL - PROPHECY AND PRAYER PRE-ASSESSMENT QUIZ	PASTOR WALLY / NATHAN / TEAM
5 JUN 18:30 – 21:00	BIBLE QUIZ NIGHT	TEAM
12 JUN 18:30 – 21:00	TERM ASSESSMENT	MARI-ELIZE
TERM 3		
10 JUL 18:30 – 19:30 10 JUL 20:00 – 21:00	PROSPERITY & FINANCE MONEYWISE	PASTOR ARNO PASTOR ARNO
17 JUL 18:30 – 19:30 17 JUL 20:00 – 21:00	PROSPERITY & FINANCE MONEYWISE	PASTOR ARNO PASTOR ARNO
24 JUL 18:30 – 19:30 24 JUL 20:00 – 21:00	PROSPERITY & FINANCE MONEYWISE	PASTOR ARNO PASTOR ARNO
31 JUL 18:30 – 19:30 31 JUL 20:00 – 21:00	TITHES & OFFERINGS BLESSINGS	PASTOR WALLY PASTOR WALLY
7 AUG 18:30 – 19:30 7 AUG 20:00 – 21:00	PRE-ASSESSMENT QUIZ	MARI-ELIZE
14 AUG 18:30 – 19:30 14 AUG 20:00 – 21:00	HOLY SPIRIT WORSHIP	PASTOR WALLY BEN-JUDAH
21 AUG 18:30 – 19:30 21 AUG 20:00 – 21:00	HOLY SPIRIT WORSHIP	NATHANIEL JODY
28 AUG 18:30 – 19:30 28 AUG 20:00 – 21:00	HOLY SPIRIT WORSHIP	ELISABETH NATHAN
4 SEP 18:30 – 21:00	PRACTICAL & PRE-ASSESSMENT QUIZ	TEAM
11 SEP 18:30 – 21:00	TERM ASSESSMENT	
18 SEP 18:30 – 21:00	WORSHIP EVENING	JODY & BAND

TERM 4		
2 OCT 18:30 – 19:30 2 OCT 20:00 – 21:00	5 FOLD MINISTRY DISCOVERING YOUR CALLING	KOBUS NATHAN
9 OCT 18:30 – 19:30 9 OCT 20:00 – 21:00	5 FOLD MINISTRY DISCOVERING YOUR CALLING	KOBUS NATHAN
16 OCT 18:30 – 19:30 16 OCT 20:00 – 21:00	5 FOLD MINISTRY DISCOVERING YOUR CALLING	KOBUS NATHAN
23 OCT 18:30 – 21:00	PRACTICAL & PRE-ASSESSMENT QUIZ	MARI-ELIZE / NATHAN
30 OCT 18:30 – 19:30 30 OCT 20:00 – 21:00	NT OVERVIEW FEAR OF THE LORD & OBEDIENCE	PASTOR WALLY NATHAN
6 NOV 18:30 – 19:30 6 NOV 20:00 – 21:00	NT OVERVIEW RIGHTEOUSNESS	PASTOR WALLY SHERALEE
13 NOV 18:30 – 19:30 13 NOV 20:00 – 21:00	NT OVERVIEW TRINITY	PASTOR WALLY PASTOR BILLY
20 NOV 18:30 – 19:30 20 NOV 19:45 – 20:45 20 NOV 20:45 – 21:00	NT OVERVIEW RELATIONSHIP PRE-ASSESSMENT QUIZ	PASTOR WALLY PASTOR ARNO MARI-ELIZE
27 NOV 18:30 – 19:30 27 NOV 20:00 – 21:00	ANNUAL ASSESSMENT BIBLE QUIZ	TEAM
4 DEC 18:30 – 21:00	CLOSING CEREMONY	TEAM